

BONE MESA DOMESTIC WATER DISTRICT
P.O. BOX 1462 PAONIA, CO 81428

On September 18, 2024 at 9:02pm, the regular meeting of the Board of the Bone Mesa Domestic Water District was held. This meeting was called to order at 12432 4050 Rd., Paonia, CO by Dan Buzzell, President. Steve Smith, Vice President and Jacob Gray, Secretary/Treasurer were present, establishing a quorum. Kirk Morgan and Viva Kellogg were also present. Norm Smith, Emily Carroll and Jeremiah Garcia attended the meeting.

Public Comments:

Norm Smith reported that the gate to the Mays plant, which is on Norm’s property, was recently left unlocked. Everyone agreed this was not proper procedure. After discussion with Norm, the Board agreed to install a steel gate further down the road, to get it off of Norm’s irrigation pipe. They decided on a twelve foot gate with fence posts.

Viva asked Norm about the tap installed at the old school on Bone Mesa Rd. Norm said the tap was used by the school and then the 4H club. Kirk will follow up with the Bell Creek Buckaroo 4H club to find out if it’s still being used.

Jacob Gray made a motion to approve the August 13, 2024 Regular Meeting Minutes.
Dan Buzzell seconded the motion, and all present were in favor.

Monthly Reports:

- Water Flow Reports: Jacob reported:

Line 1	12K gallons (3%) loss
E. Line 2	73K gallons (34%) loss
W. Bone Mesa Rd	7K gallons (11%) loss
Eagle Butte Area	40K gallons (27%) loss
Line 3	60K gallons (44%) loss
Spurlin Mesa	73K gallons (19%) loss
South Spurlin Mesa	1K gallon (386%) gain
South Back River Rd	6K gallon (11%) gain
System wide	258K gallons (19%) loss

- Report of Treasurer: Jacob reported: **Bank account balances as of August 31, 2024 were: Checking: \$33,285.99, Emergency and Capital Improvements Reserve: \$115,426.31, Tap Installations Reserve: \$7,591.52 and UBB CD 11/28/23: \$103,830.02.**

August income was \$12,387.24, plus \$448.53 interest income, expenses were \$9,062.33 and net profit was \$3,773.44.

Viva presented the GWorks contract for the new billing program. The contract contains an additional amount for processing ACH payments. The current cost is approximately \$600 a year for accounting services and bank fees. The new cost would be approximately \$2,800 a year, which is an increase of 366%. She expressed concerns that the ACH payments would

have to be processed outside the new system due to the extra processing cost for that feature. GWorks recommends passing the processing costs on to the tap holders, but that could discourage participation in ACH payments which could increase collection problems. The Board requested that Viva forward them the contract.

- ORC Report: Kirk reported:
Spurlin Mesa: He shut off the pressure reduction valve on 3775 Rd. and installed a new pressure valve at Eagle Butte. Pressure feeding Spurlin is 30-40 PSI which is good. Gelwick is not feeding five houses on 3775 Rd. and then going up to Spurlin Mesa. He helped Ferrier with report of no water.
Ware on 3775 Rd. reported air bubbles in the water. Kirk checked the hydrant at that property and it was spitting air.
Mays Raw Tank Upgrade: Kendall dug under the raw water tank and cleaned inside. The welder (Valley Machine) installed a new pipe.
Potable Divers did the tank inspections on August 29 and everything looked good except for epoxy coming off in spots, which will be fixed when the tank is recoated in 2025. He is getting Gelwick alarms and has not found the problem yet. Steve thinks it might be a sensor.
Dawson will go up and cover the water line to the Gelwick Springs.

Old Business:

- Spurlin Mesa Water Flows: The situation seem to be improved. The Board asked Viva to follow up with some of the tap holders and let them know.
- Meter System Upgrade: Project is on hold.
- LCRR (Lead and Copper Rule & Revisions) Service Line Inventory Project: The project is complete except for checking connection at the new remote meter on Back River Rd. by Majnik property. Emily Carroll sent the Excel spreadsheet with all information to date for for Kirk and the Board to review.
- Other Maintenance Projects:
 - Pressure Reduction Valves: Kendall scheduled Line 1 PRV replacement on 4050 Rd. for October 14 and the whole system will be shut down for the day. Viva will add notice on the bills. Line 1 PRV replacement is on hold.
 - Engineering Review: Nothing new to report.
 - Funk Meter: Viva talked with Kendall about getting this done in the fall after other Bone Mesa projects are completed. Dan will communicate with the tap holder.
 - Mays Raw Tank Upgrade: See ORC report.
 - Tank Inspections: See ORC report. Kirk will get the formal inspection report and forward it to the Board.

CO Law re Website ADA Compliance: Steve will work on getting the website documents updated.

- Grants: Steve contacted Shana, contract grant writer and Ashley at CWCB (Colorado Water Conservation Board).
- Replacement for Accountant Position: The Board had a discussion.

New Business:

- 2025 Budget Discussion: Viva informed the Board that if 2024 expenses exceed the budget, the District will be required to amend the budget, which will require a multi-month process with public notice and another public hearing. She requested that non-critical expenses be deferred to year 2025. There was a long discussion about the budget, to prepare for the public hearing in October.
- Bill Payments:
Steve Smith made a motion to approve the check register for the current checks to be signed. Jacob Gray seconded the motion, and all were in favor. Checks were signed.

Executive Session: The Board went into executive session to discuss the replacement for the Accountant position. Everyone else left the meeting and Jacob took minutes for the session.

As there was no further business, the meeting was adjourned at 9:35pm.

Dan Buzzell, President

Viva Kellogg, Meeting Secretary