

BONE MESA DOMESTIC WATER DISTRICT
P.O. BOX 1462 PAONIA, CO 81428

On August 13, 2024 at 7:00pm, the regular meeting of the Board of the Bone Mesa Domestic Water District was held. This meeting was called to order at 12432 4050 Rd., Paonia, CO by Dan Buzzell, President. Jacob Gray, Secretary/Treasurer was present, establishing a quorum. Kirk Morgan and Viva Kellogg were also present. Steve Smith was absent.

Jacob Gray made a motion to approve the July 17, 2024 Regular Meeting Minutes and the July 24, 2024 Special Meeting Minutes.

Dan Buzzell seconded the motion, and all present were in favor.

Monthly Reports:

- Water Flow Reports: Jacob reported:

Line 1	17K gallons (4%) loss
E. Line 2	55K gallons (24%) loss
W. Bone Mesa Rd	8K gallons (10%) loss
Eagle Butte Area	33K gallons (22%) loss
Line 3	16K gallons (12%) gain
Spurlin Mesa	67K gallons (35%) loss
South Spurlin Mesa	3K gallon (498%) gain
South Back River Rd	3K gallon (5%) gain
System wide	158K gallons (12%) loss

- Report of Treasurer: Jacob reported: **Bank account balances as of July 31, 2024 were: Checking: \$39,953.12, Emergency and Capital Improvements Reserve: \$105,416.86, Tap Installations Reserve: \$7,591.20 and UBB CD 11/28/23: \$103,391.26.**

July income was \$15,360.00, plus \$432.08 interest income, expenses were \$6,233.05 and net profit was \$9,559.03. Viva reported that the increase in revenue was due to the June ACH batch being processed in July instead of June.

Viva contacted GWorks to ask about paying the \$1,920 annual fee for the new billing system in two payments – half on signing the contract and half in January 2025 under the new budget, and the company agreed to that request. The new billing system will cost 125% more than the current billing system with more online features and security.

- ORC Report: Kirk reported:

Picked up replacement bolts for PRV at 3775 Rd. vault by Sullivan’s gate and did that work on July 29. Dan Sullivan called on August 9 re water coming out of that vault and he went to look for leak. On August 11, the Gelwick plant was running fulltime and leaking on the line to 3775 Rd. vault. He repaired both leaks – 3775 Rd. vault and 9101 3775 Rd. He ordered a waterproof pressure recorder for Eagle Butte vault to test pressure on the line.

Jacob is getting a contract with the welding company for Mays Raw Tank Upgrade and a contract with Pitt Construction as backup for Kendall. Kirk hired another employee.

Old Business:

- Spurlin Mesa Water Flows: See ORC Report re work at 3775 Rd. vault.
- Meter System Upgrade: Project is on hold.
- LCRR (Lead and Copper Rule & Revisions) Service Line Inventory Project: The project is almost complete and Emily Carroll sent the Excel spreadsheet with all information to date for Kirk & the Board to review.
- Other Maintenance Projects:
 - Pressure Reduction Valves: Kendall scheduled Line 1 PRV replacement on 4050 Rd. for October 14 and the whole system will be shut down for the day. Viva will add notice on the bills.
 - Engineering Review: Nothing new to report.
 - Funk Meter: Viva talked with Kendall about getting this done in the fall after other Bone Mesa projects are completed.
 - Mays Raw Tank Upgrade: The welder will be scheduled before the end of August.
 - Tank Inspections: Waiting for Potable Divers to reschedule.
 - CO Law re Website ADA Compliance: Viva will follow up with Steve.
 - Leak Forgiveness Policy: Viva made the requested change and sent it to the Board for review.
 - Dan Buzzell made a motion to approve the revised leak forgiveness policy** (see attached). Jacob Gray seconded the motion, and all present were in favor.
- Grants: Waiting for grant writer.

New Business:

- 2025 Budget Discussion: Viva presented the draft budget to the Board. Kirk recommended repair and maintenance projects for 2025: Gelwick Splitter Box, Line 2 PRV Install, and Turbidity Chemical Pumps Rebuild & Install. The Board and Kirk discussed other line items. Viva will make revisions and send out the updated budget.
- Discussion with Viva Kellogg and the Board: Viva announced she is retiring this year and gave the Board her resignation letter. Jacob will make contacts about finding a replacement.
- Bill Payments:

Jacob Gray made a motion to approve the check register for the current checks to be signed. Dan Buzzell seconded the motion, and all were in favor. Checks were signed.

As there was no further business, the meeting was adjourned at 9:19pm.

Dan Buzzell, President

Viva Kellogg, Meeting Secretary