

BONE MESA DOMESTIC WATER DISTRICT
P.O. BOX 1462 PAONIA, CO 81428

On March 17, 2021 at 7:08pm, the regular meeting of the Board of the Bone Mesa Domestic Water District was held. This meeting was called to order via Zoom by Tom Gillespie, President. Andrea Wang, Vice President/Treasurer and Mitch Morgan, Secretary were present, establishing a quorum. Viva Kellogg and Travis Loberg were also present.

Public Comments: There were no public comments.

Andrea Wang made a motion to approve the February 17, 2021 Regular Meeting Minutes. Tom Gillespie seconded the motion, and all were in favor.

Monthly Reports:

- Water Flow Reports: Tom reported for February

Line 1 had a 24% loss, Line 2 had a 28% loss, Line 3 had a 32% loss, and Spurlin Mesa had a 49% loss. System wide water loss was 38%. The Board requested that Travis check the raw water spillage weekly for the next two months.

- Report of Treasurer: Andrea reported

Bank account balances as of February 28, 2021 were: Checking: \$32,277.43, Emergency and Capital Improvements Reserve: \$234,501.98, and Tap Installations Reserve: \$9,066.85.

February income was \$8,626.56 plus \$53.76 interest income, expenses were \$1,787.08 and net profit was \$6,893.24.

- ORC Report: Travis reported there was a water leak on 3775 Rd. Mitch recommended that we complete an incident report. Both plants are operating fine.

Old Business:

- Remote Line Meters: Meters have been received and Kendall will install them. Viva will ask Dick Kendall to give us installation dates and she will notify the answering service and post on website re 2-3 hour interruptions in service.
- Website: Viva sent all documents for the website & will do training Friday 3/19. The new website should be up by next week.
- Section 11 Violations: Mitch presented draft procedure for Board discussion and said the first step is to have someone drive-by and document what is visible at each tap holder site. The Board agreed to proceed with drive-by inspections. Andrea asked if we can coordinate this with the sanitary survey work re cross-connections for businesses. Mitch will talk with Devin re doing the drive-by inspections.

- Improve Water Quality Monitoring Compliance: Travis received sample bottles and will do testing with Andrea on Tuesday 3/17.
- Optimum Corrosive Control Install: Andrea gave SGM approval to proceed. SGM will send engineering plan to CDPHE for approval. The new system has to be installed by May 31. Chemicals will be purchased from Wilbur-Ellis.

New Business:

- Sanitary Survey: Travis and Andrea had the Sanitary Survey with CDPHE. Travis reported there were two violations to clear: (1) Need log of weekly comparison checks on chlorine and quarterly calibrations on turbidity and (2) Backflow survey and plan annual report needs to be done. CDPHE recommended the District have an inner seal on Mays finished water tank. Mitch asked about required certifications for Travis. He may need to get another operator for short time period until he finished the testing. The Board requested certificate of insurance from Travis' insurance company if the other operator is working under Travis' insurance.
- Gelwick Data Reader: This system needs an upgrade to the router. The data logger is supposed to update to the Cloud and the alarm system sends text or call. Logging doesn't currently go to the internet, only to flash drive. Travis will get a quote from Filter Tech.
- Application for Exemption from Audit: The board reviewed and signed the application. – **Mitch Morgan made a motion to adopt Resolution 2021-2 Approving an Exemption from Audit for Year 2020.** Tom Gillespie seconded the motion, and all were in favor. This resolution allows the application to be submitted by email rather than mailed certified.
- Drinking Water Quality (CCR) Report: Travis will prepare the report in April.
- Bill Payments: **Tom Gillespie made a motion to approve the check register for the current checks to be signed.** Mitch Morgan seconded the motion, and all were in favor. **Andrea Wang made motion to approve \$8,825.40 payment for Badger meter upgrade.** Tom Gillespie seconded the motion, and all were in favor.

As there was no further business, the meeting was adjourned at 8:27pm. Checks will be signed.

Thomas Gillespie, President

Viva Kellogg, Meeting Secretary